



ICHRIE BYLAWS

ARTICLE V

OFFICERS AND BOARD MEMBERS

Section 1. Elected Officers

The elected officers of ICHRIE shall be the Immediate Past President, President, Vice President, Secretary, and Treasurer, all of whom are members of the ICHRIE Board of Directors. The elected officers shall constitute the Executive Committee and shall act in the absence of the Board. The Chief Executive Officer (hired by ICHRIE) and an Advisor to the Board shall be ex officio members of the Executive Committee, without vote. The actions of the Executive Committee shall be subject to ratification by the full Board of Directors. The elected officers are charged with enforcing the Code of Conduct that applies to all officers and Board members.

Section 2. Other Members of the Board

The ICHRIE Board of Directors shall also include the following elected members, who shall retain voting rights on matters presented to the Board of Directors: the Director of Education, Director of Research, Director of Marketing, Director of Networking, Director of Conference, Director of Industry Services, Director of Member Services and Development, the Chair of the Eta Sigma Delta Board of Governors, and and the Community Colleges, Vocational and Technical Schools, and Secondary Institutions Representative of the Board. The Federation Presidents shall be ex officio members, with vote, of the Board; the ED shall be an ex officio member, without vote, of the Board. From time to time, the President may appoint one (1) Advisor to the Board to serve on the board in a renewable, nonvoting capacity for a term of up to one year.

Section 3. Qualifications

- A. Eligibility for Immediate Past President: To be eligible for the office of ICHRIE Immediate Past President a member shall have served as President of ICHRIE during the previous year.

- B. Eligibility for President: To be eligible for the office of ICHRIE President a member shall have served as Vice President of ICHRIE during the previous year.



C. Eligibility for Vice President: To be eligible for the office of ICHRIE Vice President a member shall:

1. Have been a member of ICHRIE for a minimum of three years;
2. Have served as a member of the ICHRIE Board, as a federation officer or board member, or served three or more years on an ICHRIE committee, or as a SIG chair;
3. Supply a letter of support from their institution of employment for a three-year commitment to attend at least four meetings a year, which can be virtual meetings.

D. Eligibility for the Office of Secretary: To be eligible for the office of Secretary, a member shall:

1. Have been a member of ICHRIE for a minimum of three years;
2. Have served as a member of the ICHRIE Board or as federation officer or have actively served as a member of the ICHRIE Bylaws Committee for two years;
3. Supply a letter of support from their institution of employment for a two-year commitment to attend at least four meetings a year which can be virtual meetings.

E. Eligibility for the Office of Treasurer: To be eligible for the Office of Treasurer, a member shall:

1. Have been a member of ICHRIE for a minimum of three years;
2. Have served as a member of the ICHRIE Board, as a federation officer, or has actively served as a member of the Finance Committee for at least two years;
3. Supply a letter of support from their institution of employment for a two-year commitment to attend at least four meetings a year which can be virtual meetings



F. Eligibility for Offices of Director of Education, Marketing, Networking, Conference, Industry Services, Member Services and Development: To be eligible for the Offices of Director of Education, Marketing, Networking, Conference, Industry Services, Member Services and Development, a member shall:

1. Have been a member of ICHRIE for a minimum of three years.
2. Have actively served on an ICHRIE committee or have been an officer or board member of an ICHRIE federation, have served as chair of a special interest group, or have been a member of the Industry Advisory Council.
3. Supply a letter of support from their institution of employment for a two-year commitment to attend at least two board meetings a year which can be virtual meetings.

G. Eligibility for the Office of Director of Research: To be eligible for the Office of Director of Research, a member shall:

1. Have been a member of ICHRIE for a minimum of three years.
2. Have research and publication experience, but not currently serving as an editor of an ICHRIE publication. Examples of appropriate experience include serving as an editor or on an editorial board, serving as a chair or track chair for reviews for ICHRIE or federation conferences, a strong record as a reviewer for journals and conferences, or serving on the ICHRIE research committee.
3. Supply a letter of support from their institution of employment for a two-year commitment to attend at least two board meetings a year which can be virtual meetings.

H. Eligibility for Advisor to the Board: To be eligible to serve as Advisor to the Board, a member shall:

1. Have no pre-conditions for qualification, as this is a presidential appointment.



I. Eligibility for Chair of the Eta Sigma Delta Board of Governors: To be eligible for the Office of Chair of the Eta Sigma Delta Board of Governors, a member shall:

1. Have been a member of ICHRIE for a minimum of three years.
2. Have actively served as an Eta Sigma Delta Chapter Faculty Advisor for a minimum of two years.
3. Have actively served on the Eta Sigma Delta Board of Governors for a minimum of two years.
4. Supply a letter of support from their institution of employment for a two-year commitment to attend at least two board meetings a year which can be virtual meetings. The ESD Chair cannot run for or hold another elected office in ICHRIE while serving as ESD Chair.

J. Eligibility for the Community Colleges, Vocational and Technical Schools, and Secondary Education Representative of the Board, a member shall:

1. Have been a member of ICHRIE for a minimum of three years.
2. Be currently employed by a community college, vocational and technical school, or secondary institution.
3. Have actively served on an ICHRIE committee, or have been an officer or board member of an ICHRIE federation, or have served as chair of a special interest group.
4. Supply a letter of support from their institution of employment for a three-year commitment to attend at least two board meetings a year which can be virtual meetings.