



Letter of Invitation Request Form

If you plan to apply for a visitor visa to attend the 2024 ICHRIE Global Conference held at Le Centre Sheraton Montreal Hotel in Montreal, Quebec, Canada, 24-26 July 2024, you may need an Invitation Letter from the Conference Organizing Committee as part of your visa process.

To request an Invitation Letter to the 2024 ICHRIE Global Conference, please complete the form that follows and note the submission directions.

PLEASE NOTE:

- Your name on the request form must match the name on your passport exactly.
- Each person requesting an invitation letter must complete a separate request form even if you are traveling as a group. The letter will be sent in PDF form to the email address provided.
- The conference host is not able to contact the U.S. Embassies on your behalf to support your visa application.
- The conference host will not provide financial assistance for your visa application.
- Please allow 7-10 days for the conference host to process your request.

For questions or to submit your request, please email agrayson@chrie.org.

Thank you!

Request for Invitation Letter

Your Name: _____
(full name as noted on passport)

Your Organization: _____

Address: _____

City: _____ State/Province: _____

Country: _____ Email: _____

Zip/Postal Code: _____ Phone (+ country code): _____

Passport Number: _____ Issuing Country: _____

Event Requesting to Attend: _____

Date Requesting Invite: _____ Role at Event: _____
(attendee, presenter, speaker, volunteer, vendor, etc.)

Please allow 7-10 days for the conference host to process your request.